code No. APE01012 (B.Ed.) ERCAPP2431 (D.El.Ed.)

( : 9771432727(Secretary)

(): 9771458919(Principal)

# Tarkeshwar Narain Agrawal Teachers' Training College

Vill- Harlgaon, P.O.- Sanya Barhatta, Dist- Bhojpur (Ara) 802162 (Bihar) 9507865058/7070091227 Website: www.tnabedcollege.com Email: info@tnabedcollege.com (Affiliated to Aryabhatta Knowledge University, Patna & Bihar School Examination Board, patna)

blished-2009

ence: TNATTY JAAC/011-2020

Date: 03/1/2020

## **Internal Quality Assurance Cell**

#### **Notice**

The fifth meeting is commenced to held on 03.01.2020 (Friday) in TNATTC Conference Hall at 02:30 PM.

### Agenda of the Meeting -

- 1. Discussion regarding reformation of Committee.
- 2. Discussion regarding Internship program at different schools.
- 3. Discussion regarding taken precautional steps for COVID-19.

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toference: TNATTC/ JAAC/012-2020

Date: 03|1|200

### Report of Action Taken

The minutes of previous meeting held on 06.08.2019 was presented and confirmed by the IQAC.

Dr. R.N. Hudda, New Principal joined at 15.10.2019.

1. The meeting was presented by the Co- Ordinator of IQAC and confirmed by the committee. Principal gave emphasis that students involvement needed to be strengthened in Academic Planning and activities.

The principal further emphasized on counselling the mentees during Covid session regarding health care, academic issues and democratic principles etc. Mentoring system act as a mechanism to improve the bond between students and teachers and it should continue as one of the best practices.

2. Discussion about issuing letters from DEO office for school observation and Internship program was held.

3. Report of Co-Curricular activities was presented by the Co-Curricular Committee. Further, a feedback form was decided to be prepared for collect feedback from Alumni make institutional improvement.

4. During the upcoming situation of COVID-19 the IQAC gave suggestion that-during precaution period the faculty will look,

after their academic work through online.

5. Information about use of ICT in education process would be emphasized for the reports and online events.

The meeting was concluded with thanks by Co-Ordinator for to all the presentees.

#### Name of the Members -

- 1. Dr. Manoj Kumar Upadhyay (Member)
- 2. Sri Ajit Kumar Singh (Member)

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established 2009

References TNATTC/IRAC/013-200

Date: 13 8 2020

# Internal Quality Assurance Cell

Notice

The sixth meeting of IQAC member will schedule to held on 14.08.2020 (Friday) in TNATTC Conference Hall at 01:30 PM.

Agenda of the Meeting -

- ❖ Reports of online Academic/Classwork.
- Extension of outreach programs.
- ❖ Discussion regarding offline class work.
- Library Report.

All members are requested to attend the meeting with serving their valuable suggestions regarding above.

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## Tarkeshwar Narain Agrawal Teachers' Training College VIII- Harigaon, P.O.- Sanya Barhatta, Dist- Bhojpur (Ara) 802162 (Bihar) 9507865058/7070091227

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ablished- 2009

Reference: TNATTC/JBAC/04-2020

Date 14 | 4 | 2020

#### Action Taken Report

Smt. P.M. Jena, Co-Ordinator proposed the meeting. She proceeding the last meeting which was accepted and confirmed by all members.

\*Asst. Prof. A.K. Singh was nominated to act as program officer in National Service Scheme (NSS). The nomination was accepted by the IQAC.

TNATTC will prepare for make documentation of NAAC. The following points were highlighted by the Co-Ordinator -

Documentation strategy would be as follows -

- By next meeting of IQAC a detailed scheme and format for documentation would be proposed for the approval by the committee.
- Use of ICT in education process would be emphasized in the reports and events.
- Annual Library Report was discussed.
- Discussion regarding Complete the academic plan of year 2021.
- Project based classroom activities was emphasized.

- Strengthening WhatsApp and e-mail groups for interaction with each session.
- Usages of Library training to be part of induction.
- Master plan for campus was discussed.
- Exam., Finance, Planning forms to be designed and discussed by the committee.
- IQAC must take pro-active regarding quality issues.
- It was resolved the feedback form would be developed and
- Responsibility of Planning for the upcoming Co-Curricular events was allotted to the Concern committee.

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